

Provisions 2 and 3

Universal Meals Programs



Goals of Provision 2 & 3 Training

- CFL has put together this training manual and workshop to help schools:
 - Understand Provisions 2 and 3
 - Determine if Provision 2 or 3 would be a feasible reporting method for their school
 - Learn how to implement Provision 2 or 3



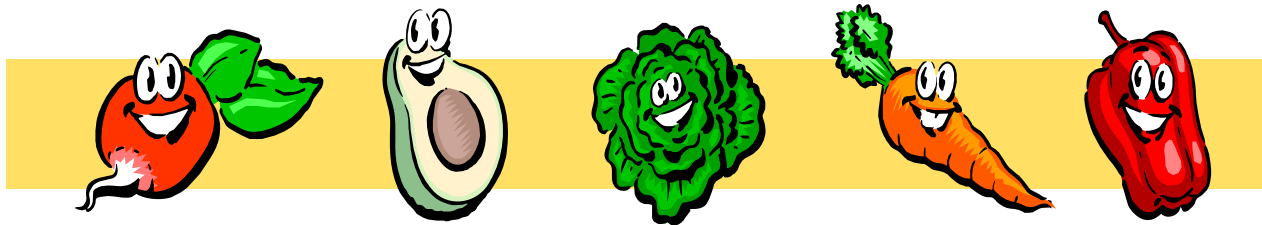
Purpose of Provisions 2 & 3

- Reduce paperwork
- Provide meals to ALL children at no charge



Benefits to the School

- Elimination of:
 - verification
 - meal counts by eligibility
 - payment system for reduced price and paid meals
- Improved:
 - school attendance
 - student behavior
 - test scores
- Increased number of meals served
- Faster serving lines



Benefits to the Household

- Knowledge that children will be fed a nutritious meal if they attend school
- Decreased burden to prepare meals or provide money to buy school meals
- Elimination of "welfare" stigma associated with eating school meals



Overview of Provisions

- Can be used for breakfast, lunch, or both
- Schools most likely to benefit
 - greater than 80% free and reduced price
- Schools that may benefit
 - greater than 60% free and reduced price
- 4-5 year cycle:
 - 1 Base year
 - 3-4 Non Base years



Provision 2 Base Year

- Meals are provided to ALL students at no charge
- School collects applications, determines eligibility and conducts verification
- Meals are counted by eligibility category at the point of service



Provision 2 Non Base Year

- Meals are provided to ALL students at NO CHARGE
- School counts the TOTAL number of reimbursable meals served at the point of service



Provision 2

- Percentages of free, reduced price and paid students are determined during a base year.
- Reimbursement is determined in future years by applying these percentages to total meal counts.



Provision 3 Base Year

- Schools are encouraged to provide meals at NO CHARGE to ALL students
- School collects applications, determines eligibility and conducts verification
- Meals are counted by eligibility category at the point of service

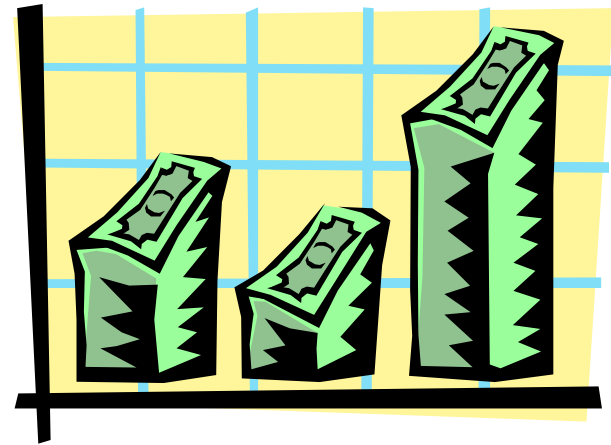
Provision 3 Non Base Year

- Meals are provided to ALL students at NO Charge
- Daily meal counts are not required



Provision 3

- Total reimbursement paid in base year is calculated.
- Reimbursement in future years is the same amount as during the base year, with annual adjustments for inflation and enrollment changes.



Record Keeping

- Base Year Records
 - Keep for ENTIRE TIME provision is in effect PLUS 3 years and 3 months
- Non Base Year
 - Keep for 3 years and 3 months
- Records include:
 - applications
 - rosters
 - verification results
 - meal counts + claims
 - edit checks
 - on-site review form
 - enrollment factor + operating days(P3)

Financial Worksheet

- FNS has developed a spreadsheet to help you determine the financial effects of switching to Provision 2 or 3



Applying for Provision 2 or 3

- 1) Read manual & complete spreadsheet
- 2) Send spreadsheet & letter of intent to FNS by August 15
- 3) Participate in initial "learning session"
- 4) Establish base year data
- 5) Participate in follow up "learning session"
- 6) Change site application in CLiCS
- 7) Receive approval notification from FNS

Claiming Reimbursement

Provision 2

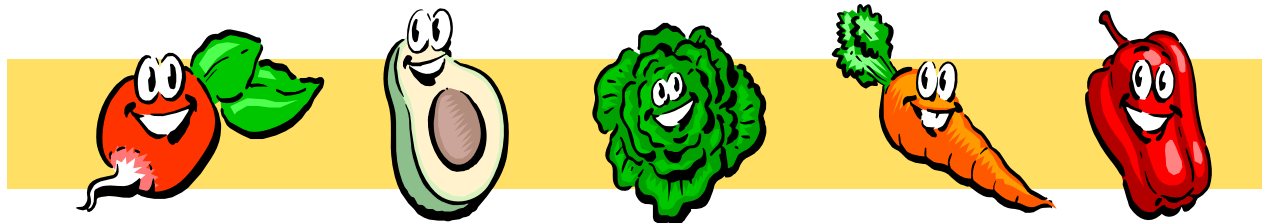
- Base Year
 - count meals by eligibility category and enter into CLiCS
- Non Base Year
 - count TOTAL number of meals and enter into CLiCS

Provision 3

- Base Year
 - count meals by eligibility category and enter into CLiCS
- Non Base Year
 - Reimbursement automatically sent to school each month

Renewal

- 4-year extensions available without establishing new base year
- Must prove that income level of school population has not improved
- List of approved data sources in manual



Summary of Provisions 2 & 3

- Base Year

- Meals at no charge to ALL students
 - required under Provision 2
 - encouraged under Provision 3
- Meal counting and claiming
 - standard procedures

- Non-base Year

- Meals at no charge to ALL students
 - required under Provision 2 and 3
- Meal counting and claiming
 - total count under Provision 2
 - no counting under Provision 3